



Park Commission Member

Position Description

The Maple Plain Park Commission provides recommendations to the City Council and City Staff on developing, improving, and maintaining all city parks. The Park Commission as an advisory group to the City Council and recommends items to the Council for consideration.

Commission Logistics

Membership:

The Park Commission consists of five members by the City Council. Each commissioner is appointed to 3-year terms with no maximum term limit. Members do not receive monetary compensation. 2 alternates are also appointed by the City Council. Alternate members serve for 1 year and have all the powers and duties of a regular member during the absence or disability of a regular member. The City Council also appoints a liaison member who does not have a vote in Park Commission matters.

Meetings:

Meetings are held the third Monday of the month at 5:30 p.m. at City Hall. Special meetings are held as needed and determined by the Commission and/or City Council.

Position Summary

A Maple Plain Park Commissioner discusses and addresses issues and public policy concerning parks; receives and considers advice and professional recommendation concerning City actions related to parks; advises the City Council regarding the same, and exercises all authority and power delegated to the Park Commission by the City Council in an open, respectful, and lawful manner.

Duties:

- Consider and vote on various Park Commission actions
- Consider the interests and needs of City residents, private businesses, and public organizations regarding parks
- Attend and prepare for all park commission events, meetings, and work sessions
- Explore opportunities for parks under the general guidance of the Council
- Recommend budget actions and decisions to the Council
- Review and recommend various parks programs and services
- Conduct park business in compliance with City policies and State statutes
- Exercise all other duties and responsibilities delegated to the Park Commission by the Council or State statute.

Qualifications:

Required:

Members must have familiarity or interest in community park and trail systems.

Desired:

Previous experience, training or formal education pertaining to parks.