

**CITY OF MAPLE PLAIN
ORDINANCE NO. 304**

**AN ORDINANCE AMENDING THE FEES FOR WATER ACCESS CHARGE
ON THE CITY OF MAPLE PLAIN FEE SCHEDULE**

The City Council of the City of Maple Plain hereby ordains as follows:

SECTION 1. The City of Maple Plain Fee Schedule as adopted in Ordinance 302 shall be amended to remove the Residential, Commercial/Industrial, Additional Commercial/Industrial, and Non-resident Residential Water Access Charge fees. A Within City Water Access Charge and Outside of City Water Access Charge fee shall be added.

SECTION 2. The changes in the fee schedule are shown in Exhibit A by deleting the struck through language and inserting the underlined language.

SECTION 3. This Ordinance shall become effective immediately upon its adoption and publication.

SECTION 4. The following summary clearly informs the public of the intent and effect of the ordinance and is approved for publication:

**SUMMARY FOR PUBLICATION
CITY OF MAPLE PLAIN
ORDINANCE NO. 304**

**AN ORDINANCE AMENDING THE FEES FOR WATER ACCESS CHARGE
ON THE CITY OF MAPLE PLAIN FEE SCHEDULE**

The City Council of the City of Maple Plain passed Ordinance 304 effective upon adoption and publication. This ordinance amends the City of Maple Plain Fee Schedule by changing the Water Access Charge to \$3,000 per unit for all development within the City and \$7,500 for all development outside of the City. Previously it cost \$3,000 per unit for residential, \$12,000 per unit for Commercial/Industrial, \$100 per unit for Additional Commercial/Industrial and \$7,500 per unit for Non-resident residential. A copy of the full text of this ordinance is available for inspection at City Hall or upon request.

Robert Schoen
City Administrator

ADOPTED this 28th day of May 2019, by the City Council of the City of Maple Plain.

By: _____
Julie Maas-Kusske, Mayor

Attest:

Robert Schoen, City Administrator



**City of Maple Plain
Ordinance 304 – Exhibit A**

City of Maple Plain Fee Schedule

Administration Miscellaneous Fees

Fee Description	Amount	Notes
Address Labels	\$50.00	
Address List	\$30.00	
Audit Book Copy	\$150.00	
City Code Book Copy	Cost + 10%	
Comprehensive Plan Copy	Cost + 10%	
City Maps	At Cost	
City Hall Council Chamber Rental	Maple Plain residents and businesses: \$0 + \$150.00 security deposit Non-residents and business outside of Maple Plain: \$100 + \$150.00 security deposit	
City Hall Conference Room Rental	Maple Plain residents and businesses: \$0 + \$150.00 security deposit Non-residents and business outside of Maple Plain: \$100 + \$150.00 security deposit	
Copies- Black & White per side (8 ½ by 11 or legal)	\$0.25	
Copies- Black & White per side (11” by 17”)	\$1.00	
Copies- Color or photo per side (8 ½ by 11 or legal)	\$1.00	
Copies- Color or photo per side (11” by 17”)	\$1.00	
Copies of Documents Larger than 11” by 17”	Cost	

Administration Miscellaneous Fees Continued...

Fee Description	Amount	Notes
Delinquent Utility Charges	Bill + 10% late charges	
Delinquent Bills- County Certification	\$150.00 plus 10% penalty	
DVD/CD Copies	\$20.00 per DVD/\$15.00 per CD	
Election Filing Fee	\$2.00	
Fax Charge	\$1.00/page	
Non-Sufficient Funds Check	\$30.00	Set by State Statute
Mailing of copies/reports	Cost	
Special Assessment Search	\$20.00	

Overweight Vehicle Permits

Fee Description	Amount	Notes
<u>Daily Permit</u>	<u>\$100.00 per truck/per day</u>	<u>Max 7 ton</u> <u>Valid 7:00 am – 11:00 am only</u>
<u>Single Trip Seasonal- Home Delivery-</u>	<u>\$250.00</u>	<u>Max 5 ton</u>
<u>Commercial Tow Truck</u>	<u>\$750 per occurrence</u>	
<u>No Permit</u>	<u>Double Fee</u>	
<u>Emergency – Well & Septic</u>	<u>No Charge (max 7 ton)</u>	<u>Emergency includes septic, liquid propane and similar</u>
<u>Residential Annual To/From</u>	<u>No Charge</u>	<u>Max 5 ton</u>

*All Charges are per truck and are restricted.

Other Licenses & Permits

Fee Description	Amount	Notes
Transient Merchant Permit	\$100.00 per company	
Solicitor/Peddler Permit	\$100.00 per company	Each individual also needs a background check
Massage Establishment License	\$250.00 (First Year) \$50 Per year afterwards	
Massage Therapist License	\$100.00	Each individual also needs a background check
Dog License	\$5.00 (one-time charge)	
Chicken License	\$100 first time application fee, renewal yearly, but no cost.	
Right of Way Permit	\$250.00 fee; \$1,000 escrow	
Special Event Permit	\$50.00	
Permits- Background Checks	\$50.00 per person	

Staff Time (per hour)

Fee Description	Amount	Notes
Professional	\$75.00	
Clerical	\$50.00	
City Attorney	Hourly Rate per Contract	
Engineering Consultants	Hourly Rate per Contract	
Planning Consultants	Hourly Rate per Contract	

Building

Building Permit Fees- All

Fee	Amount	Notes
Permit Application	\$100.00 pre-payment; applied to total due for valuation permits	Only for Valuation Permits
Valuation	Based on 1997 Uniform Building Code Fee Schedule + 15%	There may be permit review fees and state surcharge also required
Fixed Fees	\$100.00 + \$1.00 State Surcharge	
Plan Review Fee	65% of Permit Fee	
Construction Plan Changes	Fees incurred for changes (Plan Review)	
Building without permit	Double Fees	
New Plans after First Review	Regular fees, plus first plan review fee	If new plans are submitted plan review fees are incurred for both first and second set of plans.
Removal of Underground Tanks	\$100.00 + \$1.00 State Surcharge	
Building Moving < 120 sq. ft.	\$200	May require building permit
Building Moving > 120 sq. ft.	Valuation	May require building permit
Site Inspection for Building Moving	\$150.00	
Fence (< 6 ft)	No building permit needed, but Planning & Zoning Fence Permit Required	
Fence (> 6 ft)	Valuation plus Planning & Zoning Fence Permit Required	
Fees not covered in the schedule	\$50 minimum or valuation, whichever is greater	

Building Continued

Commercial Building Permit Fees

Fee	Amount	Notes
Building Permit Fee for <ul style="list-style-type: none"> • Construction • Alterations • Plumbing & Mechanical • Permanent Signage 	Valuation if project more than \$2,500 Fixed if project less than \$2,500 for the following: <ul style="list-style-type: none"> • Building <ul style="list-style-type: none"> ○ Re-roofing ○ Re-siding ○ Windows & Doors (if current opening) • Plumbing <ul style="list-style-type: none"> ○ 1-5 Fixtures (each additional \$10) ○ Water Heater ○ Water Softener ○ Lawn Irrigation • Mechanical <ul style="list-style-type: none"> ○ Duct Work ○ Furnace ○ Air Conditioning ○ Fireplace ○ New Gas Line Valuation for all else except Demolition & Relocation	There may be permit review fees and state surcharge also required
Demolition (Commercial)	\$200	
Demolition (Industrial)	\$500	

Building Continued

Residential Building Permit Fees

Fee	Amount	Notes
New Building Permit Fee	Valuation	Valuation
Fixed Fee Building Permit Fee: <ul style="list-style-type: none"> • Building <ul style="list-style-type: none"> ○ Re-roofing ○ Re-siding ○ Windows & Doors (if current opening) • Plumbing <ul style="list-style-type: none"> ○ 1-5 Fixtures (each additional \$10) ○ Water Heater ○ Water Softener ○ Lawn Irrigation • Mechanical <ul style="list-style-type: none"> ○ Duct Work ○ Furnace ○ Air Conditioning ○ Fireplace ○ New Gas Line 	Fixed Fee (\$100.00 + \$1.00 State Surcharge)	May require plan review fees. Building permit fees for all other residential work is based on valuation.
Demolition (Residential)	Fixed Fee (\$100 + \$1.00 State Surcharge)	

Park and Recreation

Parks and Recreation Fees

Fee	Amount	Notes
Park Shelter Rental (Resident and Maple Plain organizations and businesses)	No Cost	
Park Shelter Rental (Non-Resident and non-Maple Plain organizations and businesses)	\$50	

Planning & Zoning

Miscellaneous Planning & Zoning Fees

Fee	Amount	Notes
Appeal Administrative Decision	\$250 fee; \$250 escrow	
Concept Plan Review	\$500	
Tax Increment Financing Application	\$1,500	
Zoning Letter Request	\$70.00 + Cost	

Residential Application

Fee	Amount	Notes
Conditional Use Permit	\$500 fee; \$1,500 escrow	
Interim Use Permit	\$500 fee; \$1,500 escrow	
Site Plan	\$500 fee; \$1,500 escrow	
Minor Subdivision	\$500 fee; \$1,500 escrow	
Variance	\$500 fee; \$1,500 escrow	
Rezoning	\$500 fee; \$1,500 escrow	
Text Amendment	\$500 fee; \$1,500 escrow	
Vacation of Property	\$500 fee; \$1,500 escrow	
Home Occupation	\$200 fee; \$1,000 escrow	

Commercial Application

Fee Description	Amount	Notes
Conditional Use Permit	\$1,000 fee; \$3,000 escrow	
Interim Use Permit	\$1,000 fee; \$3,000 escrow	
Site Plan	\$1,000 fee; \$3,000 escrow	
Minor Subdivision	\$1,000 fee; \$3,000 escrow	
Variance	\$1,000 fee; \$3,000 escrow	
Rezoning	\$1,000 fee; \$3,000 escrow	
Text Amendment	\$1,000 fee; \$3,000 escrow	
Vacation of Property	\$1,000 fee; \$3,000 escrow	

Residential/Commercial/Office Planning & Zoning Application

Fee Description	Amount	Notes
Preliminary Plat	\$500 fee; \$3,000 escrow	
Subdivision Application	\$500 fee; \$3,000 escrow	
Rezoning	\$500 fee; \$3,000 escrow	
Comprehensive Plan Amendment	\$500 fee; \$3,000 escrow	
Planned Unit Development	\$1,000 fee; \$3,000 escrow	
Final Plat	\$500 fee; \$3,000 escrow	

Planning & Zoning Continued

Grading and Excavation

Fee Description	Amount	Notes
<100 Cubic Yards	No permit needed; no cost	
>100 Cubic Yards	\$500 fee	
>1,000 Cubic Yards	\$1,000 fee; escrow or surety bond in amount of 150% of land alteration costs	

Park Dedication

Fee Description	Amount	Notes
Park Dedication Fee (Residential)	10% of land value of development but minimum of \$3,750 per unit and max of \$8,000 per unit	In lieu of land dedication of 10% of land- determined by City
Park Dedication Fee (Other)	10% of land value of development	In lieu of land dedication of 10% of land- determined by City

Signage & Fences

Fee Description	Amount	Notes
Permanent Signage Permit	\$250 fee	Building permit also required- based on valuation
Permanent Fence Permit	\$50 fee	Building permit also required for fences over 6 feet in height
Temporary Signage/Fence Permit	\$25 fee	

Utilities

Utility Fees

Fee Description	Amount	Notes
Inflow & Infiltration Violation	\$500 per quarter	
Overdue/Unpaid Bills	Cost + 10% Penalty Fee per quarter	
Sewer Access Charge		
MCES Charge	\$2,485 per unit	
City Charge	\$800 per unit	

Utilities Continued

Utility Fees Continued...

Fee Description	Amount	Notes
Water Access Charge		
Residential	\$3,000 per unit	
Commercial/Industrial	\$12,000 per unit	
Add'l		
Commercial/Industrial	\$100 per unit	
Non-resident residential	\$7,500 per unit	
Within the City	\$3,000 per unit	
Outside the City	\$7,500 per unit	
Water Rates (Quarterly)		See Ordinance No. 272
Fixed & Volume		
Sewer (Quarterly)		See Ordinance No. 272
Fixed & Volume		
Water Meter	Cost	
Storm Water (Quarterly)		
Undeveloped or Vacant Land	\$40.50 per acre	
Single- & Two-Family Res.	\$8.91 per lot	
Multi-Family Residential	\$54.00 per acre	
Church & Institutional	\$40.50 per acre	
Mixed Use (Commercial/Retail)	\$81.00 per acre	
Industrial	\$81.00 per acre	
Office Park	\$81.00 per acre	

Other Utility Fees

Fee Description	Amount	Notes
Meter Testing	Cost of Test	
Damaged Water Meter	\$60 plus staff time & material	
Damaged Curb Stop	\$100 plus staff time & material	
Damaged Hydrant	Cost	
Damaged Water Main	Cost	
Private Hydrants Flushing	\$75 per hydrant annually	
Temporary Hydrants Meters		
Construction (per month)	\$100 plus volume charges (\$20 per 1,000 gallons)	
Construction (Deposit)	\$250	
Water Disconnect/Restart	\$60	
Sewer Disconnect/Restart	\$60	
Sanitary Sewer Lateral Repair Permit	\$50	
Water Line Repair Permit	\$50	

Liquor & Tobacco Licenses

Fee Description	Amount	Notes
Tobacco	\$150	
Liquor License Application Renewal	\$25	
Liquor License Investigation	West Hennepin Public Safety Fee Schedule	
On-Sale		
Liquor On-Sale	\$5,000	
Sunday On-Sale	\$200	
Wine & Beer On-Sale	\$250	
Off-Sale		
Liquor Off-Sale	\$240	
3.2 Beer Off-Sale	\$50	
Public Dance/Block Party	\$500	
Temporary 3.2 Liquor Permit	\$25	

Public Safety

Fee Description	Amount	Notes
Police/Fire False Alarm (per calendar year)		
1 st	No Cost	
2 nd	\$100	
3 rd	\$200	
4 th	\$350	
5 th & subsequent	\$500	
Dog Impound	\$35	Plus cost of shelter contract

Overweight Vehicle Violation

Fee Description	Amount	Notes
Total Gross Excess Weight 1,000 pounds or less	1 cent per pound for each pound in excess of the legal limit	
Total Gross Excess Weight more than 1,000 pounds, but not more than 3,000 pounds	\$10.00 plus 5 cents per pound for each pound in excess of 1,000 pounds	
Total Gross Excess Weight more than 3,000 pounds, but not more than 5,000 pounds	\$110.00 plus 10 cents per pound for each pound in excess of 3,000 pounds	
Total Gross Excess Weight more than 5,000 pounds, but not more than 7,000 pounds	\$310.00 plus 15 cents per pound for each pound in excess of 5,000 pounds	
Total Gross Excess Weight more than 7,000 pounds	\$610.00 plus 20 cents per pound for each pound in excess of 7,000 pounds	